

**PHILIPPINE HEART CENTER**  
East Avenue, Quezon City

Minutes of the Regular BAC Meeting and Opening of Bids  
October 14, 2020, 1:00pm, 5<sup>th</sup> Floor Amphitheater, PHC

BAC Meeting: 026\_2020)

**I. Attendance:**

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

<b>Chairman</b> : Ranulfo Javelosa, Jr., MD	<b>TWG Members</b>
<b>Vice-Chairman</b> : Vianelly Berwyn F. Flores, MD	<b>Chairman</b> : Elvira R. Torres
<b>Members</b> : Aileen Guzman-Banzon, MD- absent	<b>Vice Chair</b> : Engr. Jose Barsaga
: Daisy U. Algenio, RN	<b>Members</b> : Consolacion C. Mata
: Margaret D. Clavejo	: Elmer Benedict Collong, RMT
: Imelda M. Viena	: Kristine A. Malapo
	<b>Secretariat</b> : Jeanette Z. Burillo
	<b>Member</b> : Rachele H. Cortez

**I.1. Call to Order**

**I.2. The meeting was called to order at 1:15pm, presided by the Chairman, Ranulfo B. Javelosa, MD.**

**II. Agenda: Opening of Bids**

	<b>PROJECT TITLE</b>	<b>Eligibility and Technical Components</b>	<b>Financial Envelope</b>
1	<p>154 units Multi-Purpose Suction Device End-users: NSO – Susan Umali</p> <p>Included in the APP2020 DOH-HFEP Bayanihan Heal as One Act Funds: 15M</p> <p>RMG Hospital Supply: Authorized Representative: Ms. Catabay</p>	<p>&gt; Certifications: CTC of SEC, Mayor's Permit, Tax Clearance, PhilGeps, JVA, Exclusive Distributorship – complied Bid Securing Declaration – complied &gt; Brochures, Manuals – complied &gt; Delivery Period: 60 calendar days after acceptance of contract &gt; Letter of Conformity – complied &gt; Certification of All items in TS not found in the brochure - complied &gt; Omnibus Sworn Statement - complied &gt; Philippine Bidding Document – signed and complete Items 4-7: complied &gt; PASSED</p>	<p>&gt; P3,079,996.92 &gt; Terms of Payment: full payment after delivery &gt; Delivery Period: 60 calendar days after acceptance of the contract &gt; Warranty: 2 years in equipment 5 years on service PASSED</p>

R&A Dental Supply Center  
 Authorized Representative:  
 Joan Comia

- > Certifications: SEC, Mayor's Permit, Tax Clearance, PhilGeps
- > JVA no applicable
- Items 4-7: complied
- Bid Securing Declaration: complied
- > Service and operations manuals – complied
- > Production Delivery Schedule: 60 calendar days after the acceptance of the contract - complied
- > Manpower requirement – complied
- >Warranty- comprehensive, 2 year parts and 5 years service
- > Letter of Conformity – complied
- > PASSED

> P1,987,654.90  
 >TOP: full payment after completion and acceptance of the project  
 DP: 60 calendar days after acceptance of the contract for the Project  
 > Warranty: 2 year equipment 5 year service  
 PASSED

Construction for the Vertical Expansion of the New ER  
 End-user: EMD/ Archt. Marlon Reyes  
 ABC = P30M  
 Included in the APP2020  
 2018 DOH-HFEP Bayanihan Heal as One Act Funds – 15M  
 2019 APP Bldg. Improvement – 15M

Hexamindz Corporation

> HEXAMINDZ, letter of withdrawal of intention to join the bidding process. Was read by the Chairman, Dr. Javelosa for the information of everyone in attendance.

CE Padilla Construction, Inc.

> Late Bid. Time: 1:20pm – no authorized representative, no documents available

Excure Construction and Development Corp.

> tabulated bidding documents as a requirement, non-compliant  
 > SEC certification – complied  
 > Mayor's Permit – complied  
 > with JVA (Trass Construction Co.) , Tax Clearance  
 (1.) Excure – no Tax Clearance;  
 (2.)TRASS Construction Co. - complied  
 Item 4: not notarized  
 Item 5: not found  
 Item 6: PASSED  
 Item 7: (1.) TRASS Construction Company - PASSED

GSMAXX Construction  
Prosperita Bondoc

(2.) Excore – FAILED  
PhilGeps: not found  
Bid Securing Declaration: complied  
Philippine Bidding Documents: all pages not signed  
Omnibus Sworn Statement: complied  
PCAB: under TRASS Construction  
Item 13A-B – not complied  
Item 13C – not notarized  
Item 13D – complied  
Item 13E- not notarized  
Item 13F – bond paper only  
Item 13G – not found  
Item 13H – not notarized  
Item 13I – not notarized  
Item 13J – not found  
Item 13K – TRASS only, not notarized  
Item 13L – not found  
Item 13M – not found  
> FAILED

> DTI, Business Permit, Tax Clearance – complied  
> Item 4 – passed  
Item 5 – not notarized for TWG Folders, BAC Chairman and members folder-notarized - PASSED  
Item 6 – passed  
Item 7 - passed  
>PhilGeps – valid until June 2021  
> JVA, not applicable  
> Bid Securing Declaration – complied  
> Omnibus Sworn Statement – complied  
> Philippine Bidding documents – all pages signed, complied  
Item 13A – passed  
Item 13B – passed  
Item 13C – passed  
Item 13D – passed  
Item 13E – passed  
Item 13F – passed  
Item 13G – passed  
Item 13H – passed  
Item 13I – passed  
Item 13J – passed  
Item 13K – passed  
Item 13L – passed  
Item 13M - passed

> P27,494,450.58  
Scope of work: complied, signed  
> Statement of Completion of Work: 180 days  
> PASSED

Other matters:

1. FYI – new PR's for Pre-Procurement Conference = Early Procurement Activities (EPA) for FY2021

1.1. Security Services

1.2. Janitorial Services

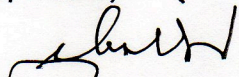
1.3. Housekeeping Services

1.4. Hygiene and Sanitation

- noted. Services will still have to bid for one (1) year, End-user have to request for a multi-year contract and should be approved by the Board of Trustees.

Meeting adjourned at 2:30pm.

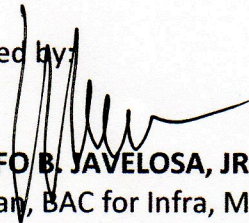
Prepared by:



**JEANETTE Z. BURILLO , RL**

Chairperson, BAC Secretariat

Approved by:



**RANULFO B. JAVELOSA, JR., MD**

Chairman, BAC for Infra, Med Supplies & Services