

PHILIPPINE HEART CENTER

East Avenue, Quezon City

**Minutes of the Regular BAC Meeting and Opening of Financial Envelope and Pre-Procurement Conference
November 23, 2021, 9:00am, 5th Floor, Foyer, PHC**

BAC Meeting:058.21

1. Attendance:

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

Chairman : Marietta A. Velasco, RN, MAN
Vice-Chairman : Antonio D. Pascual, MD
Members : Peter San Diego, Jr. MD
Rex B. Garde, RMT
Agnes L. Balid, RSW
Agnes Grande, RMT

TWG Members
Chairman : Marcial Magleo - absent
Vice Chairman : Marissa Sarmiento - absent
Members : Engr Dionisio Eoy
Maria Charisse Y. Magallanes, RN
Annalyn Ollado – absent
Elvira Torres

Secretariat : Jeanette Z. Burillo
Rachelle H. Cortez
Joy Y. Lacanilao
Grace Bernadette T. Hugo

1. Call to Order

1.2. The meeting was called to order at 9:30am, presided by the Chairman, Marietta A. Velasco.

A prayer was led by Ms. Agnes Grande.

Ms. Velasco acknowledged the presence of the Bids and Awards Committee members (BAC), Technical Working Group (TWGs), End-users and the BAC Secretariat.

1.3. Proceeded to the main agenda, as follows:

II. Opening of the Financial Envelope of GB Distributors, Inc. Motion for Reconsideration during the BAC meeting held on November 16, 2021.

Project Title	Financial Envelope
1. Pharmaceuticals Supplies End-user: HSS-Pharmacy Division/ Ms. Concepcion Mata Included in the APP 2021 – CO-HSS	> P2,375,202.50 > Price schedule – complied > PASSED

III. Pre Procurement Conference

	Project Title	Clarifications/Modifications/Remarks
1	1 Unit Digitization Package ABC = P20M End-user: Medical Records Section/ Leahdette O. Padua, MD and Ms. Gina O. Mission	National Government Subsidy Funded Project Included in the APP 2021 > Ms. Velasco clarified with Dr. Padua regarding 2 Purchase Requisition received at the BAC Office which both have the same ABC (P20M).
	3 Units Automatic Document Scanner with Computer Workstation and Capture Software ABC = P End-user: Medical Records Section/	> Dr. Padua also reiterated that with the ABC = P20M included Document Scanner and the Document Management System which includes scanning and archiving.

	<p>Leahdette O. Padua, MD and Ms. Gina O. Mission</p>	<ul style="list-style-type: none"> > Digitization Package includes the hardware, software, document management software, scanning and archiving. > Automatic Document Scanner is a part of the Digitization Package > Overall Title: Digitization Package ABC = P20M > End-user was advised to revised the Purchase Requisition (PR) and incorporate/merge both PRs and provide communication to BAC for the merging of the PRs. > Expertise of Mr. Doctor was likewise sought, he also advised to have the PR incorporated and 1 Project, Suppliers will get partners to provide the hardware since the Project is inter-related. > PR was received on November 16, 2021 at the BAC office. End-user claimed that they were waiting for the go-signal on the budget allocation. > Schedule: November 24 - advertise, Philgeps. Pre Bid – December 14, Opening – December 28 > Have to consult Budget Division the status of this Project since this is a DBM-OP funded Project.
2	<p>164 Units Computer System (branded) ABC = P10,496,000.00 End-user: HSS-MISD/Renato C. Doctor</p>	<p style="text-align: center;">Corporate Budget Included in the APP 2021</p> <ul style="list-style-type: none"> > 164 units > Production Delivery: delivery by batch, completion within 6 months. > Authorized distributorship > SLCC: similar Project not necessarily government office.

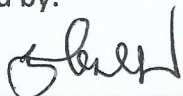
IV. Other Matters:

1. BAC breakthrough, re BAC resolution
 - Signatories have to prioritize BAC resolution and should be process within the same day only.
 - Tracking Slip improvised by the BAC Secretariat was reinforced.
2. Detailed Bid Evaluation of the following Projects:
 - 2.1. 1 Unit Heater Cooler Machine
 - 2.2. 1 Unit Coronary Flow Meter System
 - 2.3. 1 Unit Coronary Flow Meter System with Doppler
3. Screening CSSR.

c/o Technical Working Group

Meeting was adjourned: 11:45am.

Prepared by:



JEANETTE Z. BURILLO, RL
Chairman, BAC Secretariat

Approved by:



MARIETTA A. VELASCO, RN, MAN
Chairman, BAC for Pharma Supplies & Med Equipment