

**PHILIPPINE HEART CENTER**

East Avenue, Quezon City

Regular BAC Meeting and Pre-Procurement Conference  
February 5, 2020, 2:00pm, Café 1475, PHC

BAC Meeting:008.2020)

**I. Attendance:**

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

Chairman : Gilbert C. Vilela, MD  
 Vice-Chairman: Vianelly Berwyn F. Flores, MD  
 Members : Engr. Reginald C. Vestidas  
           : Francis Cyril H. De Guzman  
           : Archt. Rogelio D. Caringal  
           : Edgardo Mendoza, Jr., RN - on leave

**TWG Members**  
 Chairman : Albert S. Jimenez, II  
 Vice Chairman : Daisy U. Algenio, RN - absent  
 Members : Rex B. Garde  
           : Engr. Jose Barsaga - absent  
           : Elvira Torres  
           : Angelita Novela - absent  
**Secretariat** : Jeanette Z. Burillo  
 Member : Rachelle H. Cortez

**I.1. Call to Order**

I.2. The meeting was called to order at 2:45pm, presided by the Chairman, Gilbert C. Vilela, MD.

I.3. Dr. Vilela acknowledged the presence of the BAC Members, TWGs and the End-user/s. Proceeded to the Pre-Procurement inquiry and clarifications.

**II. Agenda: Pre-Procurement Conference**

Project Title	Clarification/Modification/Remarks
1 New Electronic Anesthesia Recording System End-user: Cardiovascular and Anesthesia Dept. Dr. Cuadro and Renato C. Doctor ABC = P 3M (48 months)	<p><b>Background of the project as per Dr. Cuadro:</b> The same project is the same as Medical Center Manila. Project of Office of Dr. Gerardo S. Manzo – Electronic Medical Records, haven’t established yet so proceeded with the Anesthesia Department as the Electronic Anesthesia Recording System. This is revision from the previous PR – <u>Anesthesia Machine Compatible with Recording.</u></p> <p><b>Clarification of the ABC:</b> the 3M budget is for the machine while the approved budget of 37.8M is for the Anesthesia Information System.</p> <p>Inquiry from Dr. Flores, re: Terms of Reference: is this a <i>pay per service</i> scheme and patient will pay 1,260 x 30k patients x 48 months (tentative computation). Mr. Doctor replied that the system will be paid thru the patient, no cash out for PHC and is incorporated into the patients bill then after 4 years the system is already owned by PHC.</p> <p>&gt; 8 ORs shall make use of the system            &gt; there is only 1 provider, to date as per Dr.</p>

	<p>Cuadro.</p> <p>&gt; To verify the possibility of reaching the ABC of 37.8M is doable or not. If not, will revise forecast.</p>
<p>2. 1 Unit Air Handling Unit Vertical Floor Mounted Draw thru @168,000 BTU/Hr ABC = P500,000.00 1 Unit Air Handling Unit Vertical Floor Mounted Draw thru @300,000 BTU/Hr ABC = P700,000.00 End-user: EMD/Engr. Reginald Vestidas</p>	<p>&gt; As per Engr. Vestidas, AHU replacement due to wear and tear. Location: 1 unit at Pharmacy and the other one is at CSS.</p> <p>&gt; Cost differs per unit according to its BTU/Hr (referred to as Horsepower in layman's term or for ordinary air conditioning unit)</p> <p>&gt; includes installation fee.</p>
<p>3. 1 Lot Hauling, Treatment &amp; Disposal of Infectious Waste (M-501) for the period March 1, 2020 to December 31, 2020) End-user: EMD/ Engr. Reginald Vestidas ABC = P3.5M</p>	<p>&gt; 10 months contract, for infectious waste only</p> <p>&gt; Expected Cost per volume/kilo in a year, inquiry from Dr. Flores to validate the ABC. Engr. Vestidas gave an estimate of 900-1k per pick-up, price per kilogram per infectious waste is 14 pesos.</p>

**Other Matters:**

1. Review of the Approved Budget for the Contract, re: Pest Control Services – c/o GSD (March-December 2020).

Mr. Alan Fruelda reported, current contract for Pest Control is P112,739.00 per month. Approved budget per APP is 1M for CY2020 (one year) – If based on this approved APP, its only P833.00/month only wherein there is a huge difference and the budget is not enough. Mr. Fruelda also informed BAC that he had already discussed this with Mr. Gerald Rabe of the Budget Division whom instructed him that there will be a budget adjustment on February, 2020 so to cover the difference. He further said that a communication was already sent to the Budget Division requesting for adjustment of the cost.

Ms. Cortez also updated BAC that there was one prospective bidder who bought bidding documents (D'3 Pest Management) despite its very low cost. As per Dr. Vilela, once Budget Division had adjusted the APP, will submit bid bulletin.

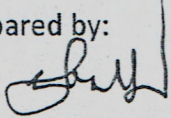
Dr. Vilela and Flores has commented on the result of this adjustment which will surely cause delays aside from this, Mr. Rabe had transferred to the Accounting Division, Archt. Caringal requested to fast-track the adjustment since the contract shall commence on March, 2020. Also to request Budget Division to expedite the adjustment to qualify for the opening of bids on February 12, 2020.

2. FYI – copy of the Annual Procurement Plan for CY 2020 submitted by the Budget Division. Reviewed by Dr. Vilela and Dr. Flores, said that the approved APP for CY2020 is just an FYI.
3. TWG – Determination of Lowest Calculated Bid of the Project, re: Conversion of Former Renal and Metabolic Division into CSS. TWG is working on it c/o Ms. Daisy Algenio and Ms. Elvira Torres.
4. Ayana Construction requesting for an extension of submission of eligibility of requirements for CSSR. Approved by Dr. Vilela, and may submit during the opening of bids.

5. Medical Supplies Computation – TWG validated the APP and was found out that there is a discrepancy in the costing with the OR. Therefore, to request Operating Room to recompute their costing indicating an underpriced PPMP.


Meeting adjourned 4:20pm.

Prepared by:



**JEANETTE Z. BURILLO, RL**  
Chairman, BAC Secretariat

Approved by:



**GILBERT C. VILELA, MD**  
Chairman, BAC for Infra, Med Supplies & Services