

PHILIPPINE HEART CENTER
East Avenue, Quezon City

Minutes of the Regular BAC Meeting and Pre Procurement
August 4, 2020, 9:00am, Room A, PHC

BAC Meeting:016.2020)

1. Attendance:

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

Chairman	: Marietta A. Velasco, RN, MAN	TWG Members	
Vice-Chairman	: Antonio D. Pascual, MD	Chairman	: Susan M. Umali, RN – off duty
Members	: Alvin Rey P. de Leon – on leave	Vice Chairman	: Marissa Sarmiento - absent
	Ma. Nerissa A. Remojo, CPA – off duty	Members	: Engr Dionisio Eoy - absent
	Pedro P. San Diego, Jr., MD		Marcial Magleo
	Ma. Flordeliza M. Sanchez – for retirement		Emerlee Roncales
	Aileen C. Senga – on leave		
		Secretariat	: Jeanette Z. Burillo
			Rachelle H. Cortez
			Joy Y. Lacanilao

2. Call to Order

The meeting was called to order at 9:05am, presided by Ms. Marietta A. Velasco – Chairman of BAC for Pharma Supplies & Med Equipment.

II. PREPROCUREMENT

	Project Title	Clarification/Modification
1	Pharmaceutical Supplies End-user: Pharmacy Division/ Ms. Imelda Viena ABC: P51,693,654.12	<ul style="list-style-type: none"> > Period of Coverage – September to December, 2020 (4 months as confirmed by Ms. Viena). Ms. Velasco also asked for confirmation from Ms. Viena if the Project was approved by the Budget Division. Ms. Velasco likewise clarified if the ongoing small value procurement wont be affected with the given ABC.
2		<ul style="list-style-type: none"> > Ms. Viena confirmed that as per communication with the Budget Division, this (Project) is verified and approved by the Budget Division. > Dr. Pascual raised his inquiry if the costing of the Pharma products was not affected by the COVID-19 pandemic and if there is a revisit of the listings with regards to slow-moving drugs. Ms. Viena assured the BAC that there are minor changes in the costing and there's no issuance yet of DPRI (Drug Price Reference Index) from the DOH. > Ms. Viena also updated that we follow the Maximum Drug Retail Price. > Another inquiry was raised by Ms. Velasco if PHC Therapeutics Committee conducts verification or monitor the drug listings of PHC. Ms. Viena assured the BAC that the Therapeutics Committee is also involved in the


		<p>selection of drugs/medicines.</p> <ul style="list-style-type: none"> > A clarification on (perennially) no bidders for certain drugs as per Dr. Pascual – may fall as alternative procurement as attested by Ms. Viena. Dr. Pascual further asked Ms. Viena if there are certain moves or actions to address this concern. Ms. Viena mentioned that this was somehow mentioned during the DOH meeting specially with regards to procurement but was never addressed yet. As a result, the end-suer submits Pharma costing that is align with the DPRI guidelines. The BAC suggested to Ms. Viena to report this matter to HoPe. > Timeline for the Procurement of this Project is no longer possible thus everyone agreed to focus on the Annual Procurement Plan for y2021. > The Chairman likewise instructed BAC Secretariat to draft a communication addressed to HoPe recommending that the Project shall therefore be considered for ALTERNATIVE MODE OF PROCUREMENT due to time constraints since the remaining months of y2020 wont be enough for the procurement process to take place considering the current status of the country brought about by the COVID-19 pandemic.
2	1 unit Anesthesia Machine	<ul style="list-style-type: none"> > The Schedule of Opening of Bids was on March 17, 2020, but was cancelled due to COVID-19 pandemic. Only Pro-Life participated and its documents are kept at the BAC Office. The said Project was no longer included in the APP 2020. > BAC Recommendation: 1) To communicate with Pro-Life and facilitate return of their documents. Bidding fees from Suppliers who bought the bidding documents for the said Project shall be refunded. 2) To communicate with the End-user (Dr. Ramoncito Tria) for him to be aware that the Project has been cancelled from the APP. 3) Cancellation to PhilGeps.
3	<p>15 units cardiac chair Enduser: NSO/Ms. Susan Umali ITB.069.29 Original ABC: Php1,170,000.00 Negotiated Cost: P967,680.00</p>	<ul style="list-style-type: none"> > Sole bidder, Prime Essential. Product demo done on July 27, 2020 attended by Ms. Janine Commendador. Project is - Negotiated Procurement. > As per Ms. Emerlee Roncales, she found out that the specification has been altered thus the simple cardiac chair now looks like a LazyBoy and that the new specifications was approved by Ms. Susan Umali. > Cost is too much, with the updated specifications, space has now become a concern. > Ms. Velasco requested TWG to discuss again with end-user; re: specifications (does not match the standard of PHC and cost.
4	1 unit Steam Sterilizer ITB.017.20	<ul style="list-style-type: none"> > Opening of Bids on March 17, 2020. Result of the detailed evaluation: > 1st Rank is IDS Medical Systems, Inc. > 2nd Rank – Medicotek. > Included in the APP 2020. To schedule Post Qualification

		process. > Ms. Velasco requested the TWG to review the technical specifications thoroughly.
5	1 Unit Brand New Ambulance ABC: P2.5M	> 3 FAILED BIDS. > A phone call was facilitated by the BAC Secretariat to Engr. Limpin for Ms. Velasco to verify with him the extent of the need for the ambulance. Engr. Limpin responded that the Project is a DOH- HFEP project therefore should be obligated and also as per ordered by Dr. Abanilla. > To schedule Pre-Procurement on August 17, 2020.

Other Matters:

1. BAC Composition: Ms. Velasco announced that communications were sent to the Deputy Executive Directors to recommend members of the BAC and its TWG. She also noted read the note of Dr. Gerardo S. Manzo – Deputy Executive Director for Medical Services which said that “there is no volunteer for the Medical Services and thus to consider convincing the 2 (incumbent Chairman) Vice Chairman of the BAC.

- Education, Training & Researches Services endorsed by Dr. Ma. Belen O. Carisma
 1. Ma. Nerissa Atienza-de Leon, MD
 2. Jennifer Mendoza, MD
- Nursing Services as per RS from the Deputy Executive Director, Ms. Criselle M. Galang, RN, MAN stated recommendation to relieve Edgar Mendoza and Ms. Susan Umali from BAC for the reason that they both have served BAC for more than 2 terms already. Thus, recommending:
 1. Ms. Daisy Algenio for BAC for Infra, Medical Supplies and Services, and;
 2. Ms. Maria Charisse Y. Magallanes as BAC TWG member
- Hospital Support Services as per RS from Deputy Executive Director Ms. Josephine Guillermo-Lopez, CPA, MBA.
 1. Ms. Imelda M. Vieña – (to replace Francis Cyril H. de Guzman) BAC for Infra, Medical Supplies and Services
 2. Ms. Agnes L. Balid –(to replace Ms. Ma. Nerissa A. Remojo) BAC for Pharma Supplies and Medical Equipment
 3. Engr. Dionisio H. Eoy, Jr (to replace Mr. Albert S. Jimenez, II) – Tehcnical Working Group
 4. Ms. Consolacion C. Mata (to replace Ms. Emerlee Roncales) – Tehcnical Working Group

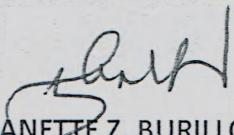
 Ms. Velasco instructed BAC Secretariat to draft a communication to HoPe for his final designation of BAC and TWG members and to specify the need for an Accountant to be member for BAC A and BAC B. She also stressed that all communication should be forwarded first to the Chairman for review.

3. BAC for Pharma Supplies & Med Equipment retained members:

Vice Chairman - Antonio D. Pascual, MD
Members - Peter P. San Diego, MD

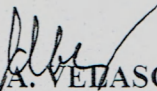
Technical Working Group
Marissa S. Sarmiento
Marcial M. Magleo, RMT

4. Meeting adjourned 9:47am.



JEANETTE Z. BURILLO, RL
Chairperson, BAC Secretariat

Approved by:



MARIETTA A. VELASCO, RN, MAN
Chairman, BAC for Pharma Supplies & Med Equipment