

PHILIPPINE HEART CENTER
East Avenue, Quezon City

Minutes of the Regular BAC Meeting and Pre-Bid Conference
December 4, 2019, 2:00pm, Café 1475, PHC

BAC Meeting:84.2019)

I. Attendance:

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

<p>Chairman : Gilbert C. Vilela, MD Vice-Chairman: Vianelly Berwyn F. Flores, MD Members : Engr. Reginald C. Vestidas : Francis Cyril H. De Guzman : Archt. Rogelio D. Caringal : Edgardo Mendoza, Jr., RN on leave</p>	<p>TWG Members Chairman : Albert S. Jimenez, II - absent Vice Chair : Daisy U. Algenio, RN Members : Rex B. Garde : Engr. Jose Barsaga : Elvira Torres</p>
	<p>Secretariat : Jeanette Z. Burillo Member : Rachelle H. Cortez</p>

I.1. Call to Order

I.2. The meeting was called to order at 2:25pm, presided by the Chairman, Gilbert C. Vilela, MD.

I.3. Dr. Vilela encourages everyone bidder and prospective bidder/s to comply with all the necessary eligibility requirements to avoid failure in bid.

I.4. **Announcement:** Deadline for submission of Eligibility requirement for the issuance of a Certification of Simplified Suppliers Registration (CSSR) will be on December 9, 2019 at 4pm at the BAC Office.

I.5. Opening of Bids will be on December 18, 2019, 2pm.

II. Agenda: Pre-Bid Conference

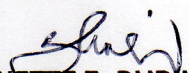
PROJECT TITLE	CLARIFICATIONS/MODIFICATIONS/REMARKS
<p>1. 1,930 sets Sports Shirt and Gym Sport Bag End user: PHC Wellness Committee Arthur Ferrolino, MD and Renato C. Doctor ABC = P2,061,450.00</p>	<p>> Prospective bidder : Diamond Supply Change Solution – Rene Florendo, Jr.</p> <ul style="list-style-type: none"> ➤ Inquiry from the bidder <ol style="list-style-type: none"> 1. requirements, still for pre-bid. No posting yet at PHILGEPs 2. Branding or logo – specified logo designed only for PHC to avoid infringement. 3. Interior dimension – as specified by End user: 52x23x23 4. Mesh, supplier may add as approved by the End user 5. Supplier to provide sample to be provided during the Post Qualification 6. Sizes – the End user will provide. Supplier to provide sample for sizes. 7. Delivery: 3rd week of January, 2020. ➤ Requirements: Supplier will comply i.e. Certifications.
<p>2. 1 Lot Laundry Services End users: Linen Section/Jocelyn D. Fortin ABC = P2,895,008.40</p>	<p>> Prospective bidders:</p> <ol style="list-style-type: none"> 1. Kalinisan Steam Laundry – Alfredo Ang 2. Metrodry Clean Ventures, Inc. Ma. Carmen Abigan <p>> Observers:</p> <ol style="list-style-type: none"> 1. Laundribest, Inc. – Blessle Sta. Ana 2. Metroglobe Trading – Clyda Cid 3. Suds Prime Franchising Corp. Jose Bernie Laxamana

- > End user requirement: company has 1 year contract with PHC, has a minimum of 3 years in the business shall provide a standard process flow and policy manuals, treatment process per requirement by ISO or accrediting body.
- > as inquired by Mr. Ang re: SLCC – Dr. Vilela reiterated that only one contract is a requirement to qualify.
- > Weight: approximately 2500kg per month.
- > Plastic wrap for linen should be biodegradable (certifications from the DENR).
- > With reference to TWG, Engr. Barsaga and reiterated by Dr. Vilela re: Business permit should be where the office is located while DENR permits should be where the manufacturing plant is located.


Other Matters:

1. Letter from Dr. Marvin T. Tamana – with attachment of Resolution No. 2019-10 from the Board of Trustees of the Specialty Hospitals. Letter of Dr. Tamana, as read by Dr. Vilela to the group reiterated their need of the PACS and RIS, and requested an Emergency Purchase of the software compatible with the machine and to expedite and prioritize bidding process, supposedly a 3 year (multiple) contract. **The request is already approved and for BAC to process advertisement.**
2. Routing Slip from Engr. Ricardo C. Limpin, re: Request for Negotiate Procurement for the Project, re: supply of Labor and Materials for the Mitigation of Cable TV from Analog to Digital. **End user to communicate to the Board of Trustees and request a multi-year contract.**
3. FYI – Routing Slip from the Dept. Manager, Finance Services Department – Memorandum Circular No. 2019-2 – Supplemental Guidelines on the Grant of the Performance-Based Bonus for FY2019. **Ms. Cortez further reiterated that the completion of PMR is a consolidated/collaborative effort from other offices that is also concern with the completion of PMR.**
4. Status of Medical supplies. **As of the meeting, as per follow-up with OR, still to submit on Friday (Dec. 6). Mr. Garde proposed that to separate OR from the rest of the units with medical supplies so not to create delays. Ms. Algenio also said that OR still processing their listings.**

Prepared by:


JEANETTE Z. BURILLO, RL
Chairperson, BAC Secretariat

Approved by:


GILBERT C. VILELA, MD
Chairman, BAC for Infra, Med Supplies & Services