

PHILIPPINE HEART CENTER
East Avenue, Quezon City

Minutes of the Regular BAC Meeting and Pre-Bid Conference
November 27, 2019, 2:00pm, Café 1475, PHC

BAC Meeting:82.2019)

I. Attendance:

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

Chairman : Gilbert C. Vilela, MD
Vice-Chairman: Vianelly Berwyn F. Flores, MD
Members : Engr. Reginald C. Vestidas
: Francis Cyril H. De Guzman
: Archt. Rogelio D. Caringal
: Edgardo Mendoza, Jr., RN on leave

TWG Members
Chairman : Albert S. Jimenez, II - absent
Vice Chair : Daisy U. Algenio, RN
Members : Rex B. Garde
: Engr. Jose Barsaga
: Angelita Novela
: Elvira Torres

Secretariat : Jeanette Z. Burillo
Member : Rachelle H. Cortez

I.1. Call to Order

I.2. The meeting was called to order at 2:25pm, presided by Vianelly Berwyn Flores, MD and was taken over later by the Chairman, Gilbert C. Vilela, MD.

I.3. Dr. Vilela encourages everyone bidder and prospective bidder/s to comply with all the necessary eligibility requirements to avoid failure in bid.

II. Agenda: Pre-Procurement Conference

PROJECT TITLE	CLARIFICATIONS/MODIFICATIONS/REMARKS
1. 1 Lot Linen Beddings End user: Linen Section/Jocelyn Fortin ABC = P8,584,800.00	> No Prospective bidders bought bidding documents, no observer as well
2. Foodstuffs Supplies End users: NDD/FSD – Ms. Vilma Amil ABC = P17,260,517.00	> Prospective bidder: Reynaldo Boac – Green Farm Trading > Observers: 1. Alice Drilo – C. Ortega General Merchandise 2. Camilo Ortega – C. Ortega General Merchandise 3. Vicente Cañoping – C Valley Bigasan Center 4. Jema Salazar – MCS General Merchandise 5. Dianne Mallari – LVM Food Supply 6. Cheryl Ma. Rachel Ravina – Stella Maris Meat Shop Inquiries: 1. Mr. Boac has no on-going government contract, inquired if he can qualify for SLCC since he had already delivered small value stuffs at PHC as accumulated value. To verify with Atty. Manalang.
3. 1500 sacks of rice End users: NDD/FSD – Ms. Vilma Amil /Francis Cyril De Guzman ABC = P3,450,000.00	> No Prospective bidder bought bidding documents > Observer: 1. LTJS Store – Noel Sandoval > Inquiries: 1. Variety of rice – as stated at the Technical Specifications, Dr. Vilela reiterated: premium grade, semi-laon, white long grain, free from foreign objects, no odor or bokbok, not

	<p>powdery, 50kg/sacks</p> <p>2. Packaging – if there is inner plastic, Ms. Amil requires it for safety purpose.</p> <p>3. Actual bidding if to bring rice, to bring 1 kilo of rice as per Mr. De Guzman. They will conduct actual cooking of the rice</p> <p>4. To provide cooking instruction v</p> <p>5. Documentation: Prospective bidder’s first time to bid in government office, filing of ITR and Financial Statement of 2018 was manually filed with BIR.</p> <p>6. Delivery is approximately 100-120 sacks per month</p>
<p>4. Nutritional Formulas</p> <p>End users: NDD/FSD – Ms. Vilma Amil</p> <p>ABC = P36M</p>	<p>> No Prospective bidder bought bidding documents</p> <p>> Observers:</p> <ol style="list-style-type: none"> 1. Zuellig Pharma – Joy Penalba 2. RBC-MDC Corp – Jonathan Tiendo 3. GB Distributor, Inc. - David Pastrojo 4. Bell-Kenz Pharma – Jhay Tubera <p>> first time to be bid (nutritional formulas)</p> <p>> Dr. Vilela cited few of the technical specifications and reiterated its importance in the acceptance/passing/qualification of the eligibility requirements</p>
<p>5. Pest Control Services</p> <p>End users: GSD/Alan Fruelda</p> <p>ABC = P1M</p>	<p>> Prospective bidder who did not bought bidding documents: Eden Banda – Filipinas Pest Control, Inc.</p> <p>> For supplemental bid document: DENR accredited Chemical, as advised by Engr. Barsaga</p> <p>> Inquiries:</p> <ol style="list-style-type: none"> 1. If accepted only is accredited by Quezon City. – no Guidelines/no preference as per Mr. Fruelda. 2. Manpower requirement - should be license by FDA, Ms. Banda to verify if licenses is available with their technicians 3. Chemical requirement – to verify at office
<p>6. Construction for Vertical Expansion of the New Emergency Room from 2nd Floor to 5th Floor</p> <p>End users: EMD/Arch. Marlon Reyes</p> <p>ABC = P30M</p>	<p>> No Prospective bidder bought bidding documents</p> <p>> Observer: Rachele Azucero and Donna Grace Refue</p> <p>> Inquiry on site inspection by Ms. Azucero, to coordinate with Archt. Marlon Reyes.</p> <p>> On buying bid documents, further inquiries and clarification will be entertained before bid opening as scheduled on Dec. 11, 2019</p> <p>> To issue Supplemental Bid bulletin: Environmental Compliance Certificate as required by DENR as requested by Engr. Barsaga.</p> <p>> Scope of work – securing of building permit will be the responsibility of the contractor</p>

Other Matters:

1. Abstract of Sealed Bidding, re: Medical Supplies for CY2020 submitted by the Chairman, Product Standard (Dr. Renato Pacis). As follow-up with the Operating Room, still on process and will submit to the Product Standard, deadline on November 28, 2019 as per OR commitment.

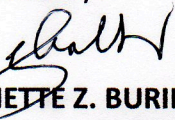
Update on previous meeting:

1. Dr. Vilela cited few of the technical specifications and reiterated its importance in the acceptance/passing/qualification of the eligibility requirements
2. Deadline for submission of eligibility requirements for the issuance of Certificate of Simplified Suppliers Registration will be on December 2, 2019 until 4pm at BAC Office. Opening of bids, Dec. 11, 2019 at 2pm, Café 1475, PHC
3. Inquiry from Mr. Sandoval on manually-filed ITR and Financial Statement (2018), BAC Secretariat as per instruction of Dr. Vilela, consulted Mr. Rosalio Oclares (Chief Accountant). Mr. Oclares said that as long as

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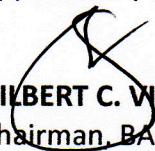
4. Inquiry of Mr. Reynaldo Boac, Green Farm Trading re: accumulated deliveries to qualify for SLCC. BAC Secretariat as per instruction of Dr. Vilela, consulted Atty. Manalang regarding inquiry on first time to bid for government project, has no contract yet. As per Atty. Manalang, reference is RA 9184 Section 23:4.2.4.
5. Meeting adjourned: 3:35pm.

Prepared by:



JEANETTE Z. BURILLO , RL
Chairperson, BAC Secretariat

Approved by:



GILBERT C. VILELA, MD
Chairman, BAC for Infra, Med Supplies & Services