

PHILIPPINE HEART CENTER
East Avenue, Quezon City

Regular BAC Meeting and Pre-Procurement Conference
November 12, 2019, 9:00am, BAC Office

BAC Meeting:73.2019)

1. Attendance:

The meeting was participated by members of the BAC, TWG and its Secretariat as follows:

Chairman	: Marietta A. Velasco, RN, MAN	TWG Members	
Vice-Chairman	: Antonio D. Pascual, MD	Chairman	: Susan M. Umali, RN
Members	: Alvin Rey P. de Leon – on-leave Ma. Nerissa A. Remojo, CPA Pedro P. San Diego, Jr., MD – on-leave Ma. Flordeliza M. Sanchez Aileen C. Senga	Vice Chairman	: Marissa Sarmiento-absent
		Members	: Engr Dionisio Eoy - absent Marcial Magleo - absent Emerlee Roncales - absent
		Secretariat	: Jeanette Z. Burillo Rachelle H. Cortez

2. Call to Order

- The meeting was called to order at exactly 9:15am, presided by Ms. Marietta A. Velasco. She acknowledged the presence of the BAC Members.

II. Pre-procurement conference:

	Project Title	Clarifications/Modifications/Remarks
1	1,930 sets Sports Shirt and Gym Sport Bag End-user: PHC Wellness Committee Dr. Arthur Ferrolino and Mr. Renato Doctor ABC = P2,061,450.00	> Mr. Doctor attended the pre-procurement conference. > Ms. Velasco reiterated that the project is not for BAC B but instead of BAC A since these are SUPPLIES > The Project will be facilitated by BAC A

III. Other Matters:

1. Observation Letter of Variance Trading Corporation, re: 104 units Electric Bed with Overhead Bedside Table, letter received on November 11, 2019 – done. BAC.Ref.414.19

- As per history (opening of bids), Saviour MeDevices was the LCB and 2nd was Variance. Underwent Post Qualification process and product demo
- Projected awarded to Saviour MeDevices
- October 4 – Notice of Award
- November 7 – recommended to HoPE, preparation of contract
- Focusing on the observation made by Variance re: "the LCB is not compliant on the specification provided by the Philippine Heart Center". BAC and TWG pulled out the folders and re-checked the concerned entries in the Technical Specifications as claimed by Variance, it was affirmed that all Tech Specs indicated are met. Saviour MeDevices offered is CENTURIS not CENTURIS PRO as indicated in Variance' attached specification labeled as Annex A specifically size length and bed capacity. It was presumed that Variance secured the attached Tech Spec from the Internet.

2. Compliance to AO25 Memo Circular 2019 – Undertaking of Early Procurement for at least 50% of the value of good and services.

- To follow-up Budget Division for the APP 2020, awaiting Medical Services
- Scheduled 2020 Project available to date:

- Pharma (381M), Pest control, Laundry service (26M), Food stuff (rice 3.4M and nutritional formula 36M)
- Medical Services, still with Dr. Pacis (Product Standard). To RS Dr. Pacis to attend BAC A Pre-Procurement Conference to expedite the early procurement as required by AO25 Memo Circular 2019 and attached the Memo.

Ms. Cortez aired her concern regarding supplier going inside the BAC Office especially if supplier needed to copy the list of projects to bid, it was agreed to just provide a table and a chair outside the BAC Office. Transaction is allowed outside the office.

3. BAC request to extend the detailed bid evaluation and post-qualification period to a maximum of another thirty (30) reckoned upon approval of the Projects, 212 units Syringe pump and 48 units Stretchers.

- re: BAC.Ref.411.19 Request to extend the detailed bid evaluation and post qualification period signed by Dr. Antonio Pascual was approved by Dr. Joel M. Abanilla, next deadline is December 7, 2019.
- Update on Stretcher - LCB: Failed 1st (Juniper); and 2nd (Rite Tech); 3rd (Saviour) **still for scheduling**
- Update on Syringe Pump - LCB: Failed 1st (RG Meditron); FAILED 2nd (Juniper); 3rd Technomed

4. Routing slip sent to Ms. CM Perez, re: BAC-TWG Membership –

- RS dated 11/5/2019 signed by Dr. Pascual re: follow-up for an alternate staff as TWG for BAC-B in lieu of Ms. Isah Marticio's resignation. First request signed by Ms. Burillo dated October 15, 2019 of Ms. Perez and Mr. Oclares denied the request due to backlogs and bulk workload.
- RS dated 11/12/2019 forwarded to Dr. Vilela to allow Mr. Albert Jimenez to attend BAC B meeting and assist at the TWG.

5. Awarding of Completed Projects such as Abstracts, Resolution, Recommendation and Notice of Awards.

- With some modification, modify the content of the form. Part of Post-Qualification - Identification of LCB – Post Qualification Result – Remarks to indicate dash (-)
- Determination of LCB – Ranking – Name of Company – Amount of Bid
- Abstract of Sealed Bidding – Name of Bidders – Total Bid Price – Post Qualification Result – Remarks
- Marked dash for those that are not yet evaluated

Resolution: Name of Bidders – Total Bid Price – Result of Post Qualification – then **NO LONGER NECESSARY**

6. Email transmittal of CGV Law Offices – Subject Consulting Report Atty. From Conti Gatchalian Villanueva Consulting. Atty. Rica Gatchalian forwarded a communication stating her being on-leave until November 16, 2019. Ms. Cortez will SMS the concern (Mr. Sakai, Ms. Galang, et al. that Atty. Gatchalian is on leave, will also inform Atty. Manalang.

7. Invitation to PHILGEPS System Modernization Project – Phase I

- Ms. Remojo, Ms. Cortez and Ms. Burillo to attend. Check payment for registration at P2,400/pax is already available

8. Supplemental Bid Bulletins of the following Projects:

- 8.1. 1 Lot Cardiac Monitoring System – for approval/signature – Four (Technomed, Variance, RG Meditron and Saviour MeDevices) bought bidding documents. Extension for the ER construction also advertised, no one bought as of present.
- 8.2. 8 units Medication Cart – for approval – changes forwarded to BAC
 - incomplete PHILGEPS posting – since no one bought bidding documents, Ms. Cortez requested to revised the indicated schedule and re-advertise.

Additional Concern that was discussed not in the Agenda:

9. 1 Lot Cardiac Catheterization Machine (Angiosystem) with Construction of Two Storey Building.

correction: installation not construction.

- Ms. Velasco coordinated with Dr. Estacio and Rex Garde over the phone regarding changes in specifications, to be submitted ASAP.

10. Ms. Velasco wont be around on November 19 – Opening of Bids (EXECOM) and November 22 (Pharma Pre-Bid), Ms. Umali to attend, Ms. Burillo is not available on November 18-22, 2019 (to attend PLAI National Congress) and Ms. Remojo on leave from November 20 – December 13, 2019. No quorum, will ask Mr. Francis De Guzman to sit in during BAC B conference.

11. Project: 1 Lot Cardiac Transport Monitor – revision of specifications still has to be submitted c/o Ms. Susan Umali.

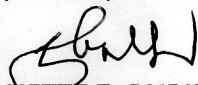
To submit Supplemental Bulletin.

12. Project: 8 Unit Medication Cart – revision of specifications still has to be submitted c/o Ms. Susan Umali.

13. Project re: 48 Units Stretcher with ITB No. 062.19 and Project re: 212 Units Syringe Pump with ITB No. 066.19 – text message replied from Atty. Hannah Abalos (OGCC) at 10:44am dated November 12, 2019, as our consultation that the supplier did not met the Terms of Reference since the technical specifications referred to a different project.

14. Meeting adjourned 11:25am.

Prepared by: .



JEANETTE Z. BURILLO, RL
Chairman, BAC Secretariat

Approved by:



MARIETTA A. VELASCO, RN, MAN
Chairman, BAC for Pharma Supplies & Med Equipment